

**From:** [Christian, Doretha](#)  
**To:** [Foster, Nichole](#); [Bokun, Lisa](#)  
**Cc:** [Ngo, Kim](#); [Mistry, Jatin](#); [R6HarveyInfo](#); [R6HarveyInfo](#)  
**Subject:** RE: M6H1 – Harvey Response: Hotel Change Request for Bravo Teams-CORRECTION  
**Date:** Wednesday, September 6, 2017 2:27:58 PM

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Nicole/Kim,

Please do not instruct anyone to move from the hotels currently confirmed in. As we appreciate your help in locating and securing additional hotels that are closer, we have to maintain the current commitment that we have with these existing hotels where folks have been assigned. Until we can get commitments to get folks in the existing rooms where these Water folks are, we are unable to just allow them to move. Logistics has to meet to determine future needs, dates folks are going to deploy and fill what we have right now. I am certainly glad that hotels are opening up; but, be reminded that there is a process in place for EPA to secure, obtain and assign folks as they are deployed. The current timeframe for each of the deployments in the hotels are 2 weeks, which is what was negotiated with the hotel. We anticipate an influx of persons to deploy this week (we are waiting to receive this info) and are working to see what those numbers look like, dates to deploy, etc. Even though the Water folks are eager to move, as others are as well, they are not the only ones who are traveling a distance to work. We can/will look at the need to move folks around during our discussions and our future needs to maintain what we have, acquire more, etc. I cannot at this time just move folks, but I will contact the hotel to see about putting these rooms on hold.

Please stand by until further notice.

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**From:** Foster, Nichole  
**Sent:** Wednesday, September 06, 2017 1:53 PM  
**To:** Christian, Doretha <[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)>; Bokun, Lisa <[Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov)>  
**Cc:** Ngo, Kim <[Ngo.Kim@epa.gov](mailto:Ngo.Kim@epa.gov)>; Mistry, Jatin <[Mistry.Jatin@epa.gov](mailto:Mistry.Jatin@epa.gov)>; R6HarveyInfo <[R6HarveyInfo@epa.gov](mailto:R6HarveyInfo@epa.gov)>  
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Correction the folks to be transferred to one of the two options listed below.  
Also for folks who are transferring to the Holiday Inn tomorrow from the Club Quarter do they check out fully or return the rooms back the EPA room block?

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**From:** Foster, Nichole  
**Sent:** Wednesday, September 06, 2017 1:33 PM  
**To:** Christian, Doretha <[christian.doretha@epa.gov](mailto:christian.doretha@epa.gov)>; Bokun, Lisa <[Bokun.Lisa@epa.gov](mailto:Bokun.Lisa@epa.gov)>  
**Cc:** Ngo, Kim <[Ngo.Kim@epa.gov](mailto:Ngo.Kim@epa.gov)>; Mistry, Jatin <[Mistry.Jatin@epa.gov](mailto:Mistry.Jatin@epa.gov)>; R6HarveyInfo <[R6HarveyInfo@epa.gov](mailto:R6HarveyInfo@epa.gov)>  
**Subject:** M6H1 – Harvey Response: Hotel Change Request for Bravo Teams

For ease of travel time on our water folks in the field, we have located and confirmed rooms for 20 folks at 2 hotels (10 rooms at each hotel) located within 15 minutes of Ellington Field with availability for the next 30 days. The rooms are have been tentatively secured for the next 2 hours, expiring at 1500. We're looking to make the transfer to hotels starting tomorrow, 9/7 for the following folks listed below the hotel options.

SpringHill Suites by Marriott Houston NASA/Webster  
1101 Magnolia Avenue  
Webster, TX 77598  
281-332-2999  
They have 10 rooms that can be given for 30 days

**You will need to contact Ms. Marina Reynoso at 281-732-3540 or [marina.reynoso@concordhotels.com](mailto:marina.reynoso@concordhotels.com)**

Hilton Garden Inn Houston/Clear Lake NASA  
752 West Texas Avenue

Webster, TX 77598

281-332-6284

They have 10 rooms that can be given for 30 days.

**You will need to contact Ms. Margo Clements at 281-557-3150 or [margo.clements3@hilton.com](mailto:margo.clements3@hilton.com)**

Name	Agency	Phone Number	Current Hotel Location
Molina, Rudy	R6-WQ-PO	972-998-3451	Club Quarter
William Cooper	R6-WQ-PP	832-922-2317	Club Quarter
Rachel Matthews	EN-	517-513-4359	Club Quarter
Krystal Stotts	R7	913-703-4545	Club Quarter
Neftali Hernandez	R7	913-708-5245	Club Quarter
Kim Willis-Burr	R7	816-956-1242	Club Quarter
Mike Martin	R7	832-221-3636	Club Quarter
Candace Bednar	R7	573-489-5211	Katy Hotel
Laura Webb	R7	816-797-1572	Katy Hotel
Brandon Boatman	R7	816-377-4180	Katy Hotel
Alexander Remnek	R2	551-358-0756	Club Quarter

*Nichole*

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